

Report of Sale/Temporary License Plates Status

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Effective: January 1, 2019

New Policy

Dealers will **no longer** use pre-printed Report of Sale (ROS) (REG 51, REG 396, REG 397, REG 397A, and REG 398) forms. At the time of sale, **all** dealers and lessor-retailers **must** print the ROS form. If a vehicle does not display license plates, dealers **must** issue temporary license plates (TLPs).

The Department of Motor Vehicles (DMV) has contracted with Fairfax Imaging, Inc. to provide California-licensed dealers and lessor-retailers access to the QuickTags system, which will allow them to electronically report the sale of a vehicle and print ROS forms and TLPs. This service is also provided by four first-line service providers to those dealers that participate in the DMV Business Partner Automation (BPA) program.

Procedures

Dealers that participate in the BPA program will have the option to use one of the following first-line service provider (FLSP) systems:

- American Driving Records, Inc. (ADR)
- Automated Vehicle Registration Service, Inc. (AVRS)
- Dealertrack Registration and Titling Solutions
- Motor Vehicle Software Corporation (MVSC/VITU)

QuickTags and FLSP ROS-TLP systems will house the information contained on the ROS forms and TLPs issued, and electronically notify DMV of each sale.

TLPs will contain the following:

- TLP number
- ROS number
- Vehicle identification number (VIN)
- Vehicle make
- Vehicle year model
- Expiration date of 90 days from the date of sale
- Quick response (QR) code embedded with specified validation information

Each dealer will be responsible for ensuring issued TLPs are securely attached to the vehicle. The temporary identification portion of the ROS form must still be placed in the window of the vehicle at the time of sale and before the vehicle is driven off a dealer lot. If a TLP is damaged, lost, or stolen, the customer must return to the dealership that sold the vehicle to request a reprint or new TLP. DMV field offices, industry service centers, call centers, and registration processing units will not be able to provide these services.

Information contained in the ROS/TLP database will be available to authorized requesters.

NOTE: TLP information inquiries to the ROS/TLP database after permanent license plates are issued will only return the permanent license plate number. A requestor must resubmit the inquiry request using the permanent license plate number following existing processes and procedures.

Background

Currently, vehicles may be operated up to 90 days without license plates after a retail sale. However, vehicles without license plates are difficult to track, which poses a safety issue to law enforcement personnel and an identification issue to parking/toll authorities. Assembly Bill (AB) 516 requires DMV to develop a system for a dealer or lessor-retailer to electronically report the sale of a vehicle and produce TLPs. AB 516 restricts access to the dealer reporting system to authorized users of the DMV Vehicle Registration and Occupational Licensing databases.

Reference

California Vehicle Code §§1685, 4456, 4456.2, and 5201

Contact

Call the DMV Customer Communications Section at (916) 657-6560 for further clarification of this memo.