

# Samba Safety Green Screen Intake Form

This form must be emailed to [greenscreen@sambasafety.com](mailto:greenscreen@sambasafety.com) with all scanned documents (front and back) when requesting a set RDF or request for fees.

***This form must be printed and attached to the front of the originals documents when sending*** to Samba Safety for processing. Please make sure to put the intake form with the attached documents on top of your bundle reports if sending with your weekly work.

Account Number: \_\_\_\_\_ Date: \_\_\_\_\_

Account Name: \_\_\_\_\_

Plate: \_\_\_\_\_ Last 3 or Full VIN: \_\_\_\_\_

RDF amount to be posted: \$ \_\_\_\_\_

BPA error code: \_\_\_\_\_

Please attach a Reg 256 section G filled out with the BPA error and send with your original documents. This form needs to be signed by the person processing the transaction.

Notes: \_\_\_\_\_

  

\_\_\_\_\_

Turnaround Time:

Emails 48-72 hours

Mailed in applications 24 hours from receipt